



**奧克蘭華僑會所**  
Auckland Chinese Community Centre Inc

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21 July 2017

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Dear Sir / Madam

## **2018 CHINESE NEW YEAR FESTIVAL & MARKET DAY**

Thank you for your past support for the Auckland Chinese Community Centre Chinese New Year celebrations. We are holding our 2018 Festival & Market Day to welcome in the Year of the Dog at the ASB Showgrounds again with TV33 as co-hosts and details as follows :-

**Place : Halls 3 & 4, ASB Showgrounds, 217 Greenlane West**

**Date : Saturday, 3 February 2018**

**Time : 9.30am to 4.00pm**

Please find enclosed an application form for stall space at this event together with a stalls layout plan, site plan showing traffic flow directions **and the Terms & Conditions for Stall Hire which must be strictly followed by all stallholders. Please note in particular the Health & Safety requirements especially the wearing of orange or yellow hi-viz vests when packing in and packing out, and the testing & tagging for all electrical equipment including extension leads & multi-boxes used in your stalls. ACCC can arrange testing & tagging on Friday & Saturday for \$4 per item.**

### **Stall Details**

#### **1. Indoor Stalls for Dry Products only**

Size: Approx 3.6metres x 3.6metres with two 230 volt 10 amp power outlets.

Stallholders are to provide their own furniture or hire from a specialised supplier through ACCC

**Cost per stall \$280 including GST, additional stalls will receive a 10% discount.**

**Premium stalls are \$560 including GST**

#### **2. Outdoor Stalls for Cooked Food**

Size : Approx 3.6metres x 3.6metres

Stallholders are to provide all facilities including gazebo covering as required by Auckland Council Health Regulations. The stall cost includes the ACC health fee, cardboard for placing under cooking equipment and two 230 volt 10 amp outlets.

**Cost per stall \$300 including GST, additional stalls will receive a 10% discount**

### **Applications open on 24 July 2017 and close on 31 December 2017.**

The Organisers reserve the rights to limit the number of stalls booked by any individual.

Please book your stall asap because allocation of the stall positions will be on a "first come, first served basis" but your selected stall position will not be confirmed and reserved until payment in full is received.

There will be a 75% refund of stalls fees if cancelled before 1 December 2017, but no refund for any cancellations after that date.

Enquiries : (English & Chinese) Yuanyong Yang Phone 373 5688 or 021 239 8501

Stan King Phone 521 5805

(English only) Kai Luey Phone 522 1840 or 021 333 125

Yours Sincerely

Yuanyong Yang  
Stalls Organiser